

# **Client Relationship Summary**

#### Introduction

WestFuller Advisors ("Westfuller") is registered with the U.S. Securities and Exchange Commission ("SEC") as an investment adviser. Clients and prospective clients should be aware that brokerage and investment advisory services and fees differ, and it is important for retail investors to understand these differences. Free and simple tools are available to research firms and financial professionals at <u>investor.gov/CRS</u>, which also provides educational materials about broker-dealers, investment advisers, and investing.

# What investment services and advice can you provide me?

Westfuller offers values-driven investment advisory and wealth management services to charitable institutions, foundations, endowments, family offices, businesses, and ultra-high net and high-net worth individuals (each referred to as a "Client").

Investment advisory and wealth management services are more than investment management alone, as it can encompass all parts of a person's financial life and an institution's financial operations. We provide our Clients with a variety of financial advisory services to assist them in managing the entirety of their financial and organizational affairs with purpose. This includes, among other things, investment management, investment policy statement drafting, financial planning, retirement planning, organizational budgeting forecasting, sustainability and impact assessments, etc. We also provide support to our Clients with respect to philanthropic, estate planning, spending and reserve policies, etc. by working closely with our Client's other professional advisors. We will recommend the services of other professionals for services outside our area of expertise, if needed.

Our investment advisory and wealth management services are primarily focused on managing a Client's investable assets. We make investment recommendations, analyze portfolios, and research investment opportunities suitable for our Clients. The fee for this service is generally based on assets under management. Other services such as financial planning and consulting may or may not be included in this fee. We offer a defined amount of additional planning services at tiered fee levels dependent upon the amount of assets under management.

In accordance with your approval of our financial planning analysis and accompanying investment strategies, we prefer to work with discretionary authority so we can make changes in your portfolio without receiving your preapproval for each transaction within an investment strategy. Discretionary authority is typically granted by the investment advisory agreement you sign with our firm, a power of attorney, and/or trading authorization forms. You may limit our discretionary authority by providing our firm with your restrictions and guidelines in writing.

Westfuller offers nondiscretionary services on a case-by-case basis. If we have non-discretionary authority, you are responsible for making your trading decisions. We monitor your portfolio on an ongoing basis so we can respond to changes in your needs, values, objectives or market developments. In general, our minimum amount of investable assets is \$3,000,000 for individuals and families, though the firm may grant exceptions under certain circumstances. As part of our collaborative approach to portfolio construction, you may limit the securities we may trade in your account.

Additional Information: Please see Item 4 of our Firm Brochure: https://adviserinfo.sec.gov/firm/summary/155054



# **Conversation Starters:**

- · Given my financial situation, should I choose an investment advisory service? Why or why not?
- How will you choose investments to recommend to me?
- What is your relevant experience, including your licenses, education and other qualifications? What do these qualifications mean?

#### What fees will I pay?

We are a fee-only firm. Our fees depend upon the service you have chosen. Wealth management and investment advisory fees are charged as a percentage of the value of your managed accounts at month-end and are charged in arrears. This means the more assets in your account, the more you will pay in fees, which may give us an incentive to encourage you to increase the assets in your account. Our bias is to grow your relationship and accounts with our firm. However, because we offer a tiered fee schedule, the effective rate that you pay will decrease as you meet certain breakpoints for assets we manage. Such investment advisory fees set forth in the following annual fee schedule:

Company Fees (Annualized)
1.75%
1.00%
0.90%
0.85%
0.80%
0.75%
0.70%
0.65%
0.60%



In special circumstances, and in our sole discretion, we may negotiate a lesser management fee based upon certain criteria (i.e., the amount of work involved, amount of assets placed under our management).

In addition to the advisory fees paid to Westfuller, clients invested in mutual funds and exchange traded funds ("ETFs") can also incur certain charges imposed by third parties such as broker-dealers, custodians, trust companies, and banks. These additional charges could include securities brokerage commissions, transaction fees, custodial fees, charges imposed directly by a mutual fund, ETF, or variable annuity, deferred sales charges, overnight carrier fees, early settlement fees, fees charged by the Independent Managers, margin costs, transfer taxes, wire transfer and electronic fund fees.

Westfuller offers current clients financial planning services on a fixed fee basis based on assets under management. Clients with assets under management below \$1,000,000 are charged \$7,500 and clients with a range of assets under management between \$1,000,001 to \$4,999,999 are charged \$5,000 for financial planning services.

You will pay fees and costs whether you make or lose money on your investments. Also note that fees rise and fall with the value of your accounts. Fees and costs will reduce any amount of money you make on your investments over time

Additional Information: Please see Item 5 of our Firm Brochure: https://adviserinfo.sec.gov/firm/summary/155054



# Conversation Starter:

• Help me understand how these fees and costs might affect my investments. If I give you \$5,000,000 to invest, how much will go to fees and costs, and how much will be invested for me?

# What are your legal obligations to me when acting as my investment adviser? How else does your firm make money and what conflicts of interest do you have?

When we act as your investment adviser, we must act in your best interest and not put our interest ahead of yours. At the same time, the way we make money creates some conflicts with your interests. You should understand and ask us about these conflicts because they can affect the investment advice we provide you. Below are some examples to help you understand what that means:

- We make money from the fees we collect from our Clients. To the extent we charge an asset-based fee with respect to your account, we have an incentive to encourage you to increase the amount of assets in your account.
- Westfuller may implement all or a portion of a Client's investment portfolio utilizing one or more unaffiliated investment managers or investment platforms (collectively, "Independent Managers"). To eliminate any conflict of interest, Westfuller does not earn any compensation from an Independent Manager. Westfuller will only earn its investment advisory fee as described above and in more detail in *Item 5 of our Firm Brochure*.

Additional Information: Please see Item 14 of our Firm Brochure: https://adviserinfo.sec.gov/firm/summary/155054



#### **Conversation Starter:**

• How might your conflicts of interest affect me, and how will you address them?

# How do your financial professionals make money?

Our wealth advisors receive a base salary. Advisors and staff may receive bonuses based on our profitability, their individual performance, and client referrals.

# Do your financial professionals have legal or disciplinary history?

No. Visit *investor.gov/CRS* for a free and simple search tool to research us and our financial professionals.

Additional Information: Please see Item 9 of our Firm Brochure: https://adviserinfo.sec.gov/firm/summary/155054



#### Conversation Starter:

• As a financial professional, do you have any disciplinary history? For what type of conduct?

# Additional information

For additional information about our services or to request a copy of our latest Client Relationship Summary, please visit our website at <a href="https://www.westfulleradvisors.com">www.westfulleradvisors.com</a> or call us at 212.542.5851.



# **Conversation Starter:**

• Who is my primary contact person? Is he or she a representative of an investment adviser or a broker-dealer? Who can I talk to if I have concerns about how this person is treating me?